

Song of the Summer

The Newsletter of the Barony of Caer Anterth Mawr in the Kingdom of Northshield
Volume 42, Issue 3—Anno Societatis LIV—March 2020



Baronial Bylaws Issue

The publishing scoop. The whole scoop. And nothing but the scoop.

This is *Song of the Tower*, a publication of the Barony of Caer Anterth Mawr, SE Wisconsin's branch in the Kingdom of Northshield of the Society for Creative Anachronism, Inc.-Wisconsin (SCA-WI). It is not a corporate publication of the SCA and does not delineate SCA policies; additionally, your SCA membership does not include a subscription to this newsletter. The newsletter is available online at www.caeranterth.org or from the Chronicler (Editor), Susan Tatreux (see the "Officer Regnum" listing elsewhere in this issue for contact information). Copyright ©2019-Society for Creative Anachronism-Wisconsin, Inc.-Barony of Caer Anterth Mawr. Copyright-free art on the cover is from Dover™ Celtic Designs, ©1996, 1997 by Dover Publications, Inc. Photo of Their Excellencies on p. 2 ©2017 by Milan Nelson.

Hard copy subscriptions are free, but there is a suggested donation of US\$1.00 per copy to cover printing and postage. There is a delay for hard copies. Please discuss this with the Chronicler if you'd like more information by emailing her at chronicler@caeranterth.org

Submissions are due on the 25th of the month prior to publication.

Reprint policy: *Song of the Tower* reserves the right to reprint articles and artwork in this publication or on the baronial web page; all other rights remain the sole property of the originator and should not be reproduced without permission. Original written or artistic submissions must be accompanied by a signed letter of release allowing the publication and must include the modern name, phone number, and address of the submitter. Photographic submissions must be accompanied by a form available at www.northshield.org

Officer Reports

Coronet

Greetings to the Barony! The piles of snow in the back yard are starting to melt, which means it's time to start planning more activities! Events are sprouting like daffodils!

Thank you to everyone who donated items or services to the online fundraiser. Thank you, also, to everyone who placed bids for items! As of the time that we write this we haven't heard any totals yet, but we're confident that we've raised lots of money. It's good to be Northshield!

We are working on the details of a May Day Moot, held jointly with the Barony of Jararvellir. More information will come as the event solidifies, but we are tentatively looking May 16 or 17 in Delafield. We don't have a moot steward for this yet - if you're interested, please contact us and the Seneschal and we'll get things rolling.

Their Excellencies Armond and Sofonisba are still trying to fill a few positions for Border Skirmish, which is happening in June. You can ask them what positions are open, or check the website at <https://www.borderskirmish.org/>.

We are also looking for event proposals for Boar's Head in December. Please send those to the Seneschal.

And, speaking of event proposals and bids, we are sending a bid for SUN to Stallari for consideration. Enjoy the weather! In service,

ABELARD AND YSOLT

Baron and Baroness Caer Anterth Mawr



Chronicler

Greetings! This month's issue contains our baronial by-laws; as a result, some items I was hoping to use didn't make it in. Next month's issue is scheduled to be a big one (to pair with last October's large issue), so prep those articles and get them submitted to chronicler at caeranterth.org by March 25! Thank you! In service,

Donia



Exchequer

Greetings,
My reports are in for review. Our accounts information as of 1/31/2020 is as follows:

Bank

Income:

Expenditures: Fighter practice space - \$300.00

Washington County Fair Park - \$2,023.00

Chris Witry (Stamps) - \$44.00

Redeemer Lutheran (Banner Making) - \$300.00

Wesley Adams (Gen supplies) - \$26.98

John Carffman (BH waterbearing) - \$27.52

Balance 1/31/20: \$ 20,062.63

Fighter's Fund Balance 1/31/20: \$821.72

Yours in service,

Arthur Angus



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Herald

Greetings,
Welcome to March!

First of all, I wish to formally congratulate the newest Lady and Lord in Caer Anterth Mawr, Theresa of Caer Anterth Mawr and Tony of Caer Anterth Mawr. Vivant!

I am working with Their Excellencies on submitting to the College of Heraldry a couple more names, for the group service award and an alternative for the Zenith's Guardians, as well as badges for the Twr Mawr, Commanders Castle, the Order of the Mullet, and for the group service award. **Note:** In last month's issue, I reported that the new name for the Order of the Castle's Commanders is now registered as the Order of Commander's Castle. The correct spelling is the Order of Commanders Castle, without an apostrophe. The apostrophe "S" is a post period form of grammar.

On February 1st, at Redeemer Lutheran Church, we held the Silk Banner Making Moot. We had about 20 people attending, with about as many banners being made. There seems to be general interest in holding another banner making day. When and where will be determined.

My term of office expires this December. If you are interested in learning more about the office, please feel free to ask me any questions. Like all the officers, I am also willing to take on deputies. If anyone needs assistance with registering their name and/or armory (device or badges), please let me know. My schedule is pretty flexible.

In Service,

ARNËJØRN



Archery Captain and Thrown Weapons Marshal

Welcome to spring (at least metrologically and astrologically). That means outdoor weeknight practice resumes in 10 weeks! In the meanwhile, archery practices will continue to be held on Mondays at West Town Archery, at 7 pm. Range time costs \$8 per hour. The barony does have loaner gear and West Town has equipment rentals.

Mark your calendars for the upcoming archery events. On March 28th, the College of Svatý Sebesta will be hosting the Winter Archery Clinic (WAC). On May 29-31, 2020, The Barony of Nordskogen will be hosting Schützenfest XIII, with two full days of archery. The Hon. Lord William of Mann will be Caer Anterth's archery marshal-in-charge for Border Skirmish. Jararvellir

also has Sunday after practices at the Stock Pavilion, for those who either can't make it to our Monday night practice, or want an extra day of practice.

Thrown Weapons is on hiatus in Caer Anterth until spring. Jararvellir will be holding TW practice on Sunday, March 22nd. My third year as TW marshal ends in May 2020. I am not planning on applying for another term, though I may apply for a one-year extension. Letters of intent will be due by March 2020 curia. I will be Caer Anterth's thrown weapons marshal-in-charge for Border Skirmish.

For years, there have only been two Society-wide marshal badges, one for equestrian, *Sable, two tilting lances in saltire and in chief a chamfron Or*, and one for everyone else, *Sable, two swords in saltire Or*. The College of Heraldry has recently registered badges for archery marshals, thrown weapons marshals, siege marshals, rapier marshals, and youth combat marshals. (Chronicler's note: These badges can be found on page 11, which is the only place I could get them to fit!)

Ever in Service to the Barony,

ARNËJØRN



Border Skirmish Stewards

Border Skirmish XVII will be held June 4, 2020 to June 7, 2020 at Walworth County Fairgrounds.

The next Border Skirmish staff meeting will be on Sunday, March 22 at 1:00 p.m. at the Perkins restaurant in Kenosha. Address: 11710 74th Place, Kenosha, WI 53142

All are welcome. If you have volunteered or need a job you are encouraged to attend.

Please come prepared or let the autocrats know you are not able to attend!!!

We want to get a jump on the site booklet and we would appreciate an update on how your plans are going.

Rhys is looking for volunteers to teach classes. Lady Anne is looking for volunteers to help with water bearing. Octavian will need help with set up and take-down (just show up for set up). And gate is always thankful for volunteers (must be a paid member to handle money).

We are still Looking for someone to volunteer to be Event Herald/Information Officer: This person would be responsible for keeping the schedule of

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activities up to date during the event. This includes postings at Info Point, privy posts, signage, town crying, etc. Must work with other leads to determine activities and time, or cancellations.



Curia Minutes

These notes can be found at <http://www.caeranterth.org/curia-notes>. (All of the previous notes have been uploaded there as well.)

In attendance: Abelard, Ysolt, Sofonisba, Armond, Belle, Arnbjorn, Theresa, Asabella, Idonia, Rachel, Tatiana, Arthur, Geoffrey, Rhys.

Officer Reports:

Baron and Baroness: Doing peachy. Congratulations to Tony and Theresa, who received their AoAs! Thank you for coming to the moots! Send in award recommendations for both Kingdom and Barony level awards! How about that website!

Seneschal: Stepping down at the end of March. Filed quarterly reports.

Deputy Seneschal: Report will be in the Tower. Participate in the online auction!

Chronicler: Reports are due 2/25.

Webminister: It's up and running. It's pretty. Currently spread across three providers, and we can't hook them all together until next month sometime. Need to keep the calendar up to date - the website uses a frame to display the google calendar, which anybody should be able to edit. (Editor's note: We're looking into this.) Calendar doesn't look good on mobile devices - will investigate. Moots and Curia meetings can be added as events on the website. Will add Border Skirmish Planning Meeting. Note: The multiple providers may explain some of the email weirdness that's happening.

Minister of Arts and Sciences: Doing A&S to prepare for Kingdom A&S Faire and Gulf Wars. Lots of textiles, jewelry, etc. The usual A&S goodness. Cooks Guild will happen in March - sausages at Rhys's. Perishingly few classes at Border Skirmish. Suggestion: Post on Kingdom page, barony page, Bridget Flame list, Laurel list, etc., and check with Ravenslake counterpart.

Knights Marshal: Practices continue on Thursdays. No injuries or permanent deaths. Congratulations to Arthur Angus for authorizing Combat Archery at Fighting in the Shade.

Archery: Practices continue at West Town Archery. Reports have been turned in. For the Northshield Winter Shoot, we currently hold First, Second, and Fourth places. (Third place is Baroness Jois).

Thrown Weapons: On hiatus until Spring.

Rapier: Rapier practices on Thursdays. We were invaded by Jara last week. MITs, turn in your quarterly reports. Sybillia would like to borrow some of the loaner

gear for the Kenosha practice - maybe, as long as she is aware that she will be responsible for it and not the person she loans it to. Also, she should transport it instead of the person she loans it to.

Youth: Practices around the world this weekend. Also, at Kingdom A&S Faire kids will be able to decorate tabards, shield covers, and shields with heraldry.

Chatelaine: It's been pretty quiet, which could be the result of email problems or actual quietness. Kingdom Chatelaine says that demos are up to Belle, so she'll work on them. Wants to do more targeted demos - for instance, a scribal or illumination demo at an art faire or art store, or fiber arts demo at a yarn shop. Ideas for demo locations: "First Friday", Gallery Night, Old World Wisconsin, Maxwell Street Days. Parades, libraries, movies, Milwaukee Art Museum, Sons of Norway, Celtic Milwaukee... Email Belle with ideas. Maybe we can do a demo every other month. Maybe outdoor A&S (weather permitting). Movies in garb! Beer Gardens in garb! Talk to Mysie about the Farmers Market demo idea!

Exchequer: There's a report to sign. Do we have an updated bill for the storage locker? (Armond is going to dig more.) Also, need to pay the web hosting bill (Rachel needs reimbursement). Armond also wants the 501C form to show at the storage locker.

Quartermaster: We still have stuff. We still want to have a day of cleaning out the storage locker.

Herald: Well-attended banner making day. Working on the next round of art submissions for awards.

Old Business:

Border Skirmish: If you have a job, you probably have a counterpart. Work with your counterparts. Need help with setup (to help longshoremens), royalty liaison for Northshield (edited to add: Kateryn will do this), youth coordinator, Rapier MIC from CAM, Youth Combat MIC from CAM (Abelard will do this), Siege Marshal (Geoffrey?), Gate help/volunteers. We are using the picnic pavilion for food and "indoor" classes, though we'll have to put up some kind of temporary walls. Not doing Friday night fighter's food, but Tatiana will have food at the Inn. Menu soon. New positions: Event herald/Information/Communications, security, lost and found, public relations, disability services.

Silk Banners part 2: Making banners specifically for the barony - generic sort of heraldry, maybe some of the office badges.

May Moot: Planning to combine with Jaravellir, May 3, 16, or 17. Armond is looking into the availability of the Delafield Legion Hall.

Social Event: Axe throwing? Movie night? If someone is interested in organizing these things, take the reins!

Boar's Head bids: Event should be Dec 5. Asabella might be putting in a bid if someone will do the feast... Tatiana will reach out to the site to get the weekend reserved.

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New Business:

SUN bid: Mysie is working on a proposal for SUN, for November 14, at Marquette. No kitchen, so no feast; would be good to provide lunch (which we should be able to do out of Nescoes). Drawback: People would have to pay for parking. Cooking classes can be lectures or can maaaaaybe be done in a physics lab - check with Mysie. We discussed and approved going forward with a bid.

2020 Budget: We will re-use the budget from last year.

Guilds and Groups:

Woodworking: Feb 26

A&S West: Feb 26

Cooking Guild: Will happen in March - sausages at Rhys's.

Student Group: Meets on Mondays at 5 PM, looking for teachers. (They have a meeting first, then learn things.)

There is nothing better than knowing that someone has your back.

Consider becoming a deputy to a baronial officer. You'll learn about the office, and you'll also give that person peace of mind that someone is there who can back them up in case of an emergency.

You don't have to take the office when the person you're backing up decides to step down.

It's an easy way to help out!

The Official By-laws of the Barony of Caer Anterth Mawr of The Kingdom of Northshield of The Society of Creative Anachronism Effective June 2019 (AS LIV)

I. An Introduction to the Society for Creative Anachronism (SCA)

A) The Society for Creative Anachronism (SCA) is an international, not-for-profit educational organization devoted to the study and re-creation of pre-17th-century Europe. The members of the SCA endeavor to recapture the ambiance of the Middle Ages and the Renaissance and to rekindle the lost ideals of chivalry, courtesy, honor and graciousness.

B) Participants study medieval martial arts, costuming, armor making, leather work, archery, heraldry, metalwork, vinting and brewing, cooking, dancing, calligraphy, manuscript illumination, needlecrafts, music and much more. Feasts, tournaments, dances, guilds and classes are just a few of the many activities offered by the SCA.

C) The local Society chapter, called the Barony of Caer Anterth Mawr, has membership from Milwaukee, Waukesha, Ozaukee, Racine, Kenosha, Jefferson, and Washington counties, which comprise all ages and interests.

II. The Mission Statement of Caer Anterth Mawr

Caer Anterth Mawr is dedicated to providing an atmosphere of learning, sharing, growth and recognition through the studies and re-enactment of Medieval Life by providing quality events, programs, activities and services to its members and prospective members, and by a commitment to the retention and recruitment of its members.

III. Definitions

A) The Greater Officers of the Barony shall be:

The Baronial Coronet
Seneschal
Chancellor of the Exchequer
Chatelaine
Chronicler
Herald / Pursuivant
Knight's Marshal
Minister of Arts and Science

Webminister

B) The Lesser Officers of the Barony shall be:

Archery Captain, a deputy of the Knight's Marshal
Emergency Deputy Exchequer, a deputy of the Chancellor of the Exchequer
Minister of Youth, a deputy of the Seneschal
Quartermaster, a deputy of the Chancellor of the Exchequer
Rapier Captain, a deputy of the Knight's Marshal
Thrown Weapons Marshal, a deputy of the Knight's Marshal
Youth Combat Marshal, a deputy of the Knight's Marshal

C) The Curia is defined as: Those people in attendance at a Baronial business meeting.

D) The Populace of the Barony is defined as: Those people who participate in Baronial activities.

E) The Baronial Coronet (hereinafter referred to as "the Coronet") is defined as: the person or persons invested by the Crown of Northshield as Their territorial representatives in Caer Anterth Mawr.

IV. Policies

A) All participants of the Society for Creative Anachronism are bound by the laws and policies set forth by the corporation (the Society), their Kingdom, and local governing branches. The governing and policy decisions listed are set forth by the Barony of Caer Anterth Mawr.

B) The Bylaws will be published annually in the March issue of the Baronial newsletter. Curia will thereafter review said document and make changes based on feedback and data collected as needed. Policies or changes from this meeting will be published in the newsletter known as The Song of the Tower, posted on the Baronial website and presented at the Curia following publication for a vote of approval. The ratified Bylaws will be published in *The Song of the Tower* and on the Baronial website.

C) If a topic has not been listed in these Bylaws, refer to the Governing Documents of the SCA, Inc. and/or the laws and policies of the Kingdom of Northshield. The policies of the Barony of Caer Anterth

Mawr will be superseded by the Laws and Policies set forth by the Society for Creative Anachronism and the Kingdom of Northshield.

V. Eligibility of Officers

- A) Each Officer must meet the Kingdom's requirements for being an Officer.
- B) Each Officer must have access to the Baronial Newsletter.
- C) Each Officer must contact their Kingdom Superior regarding the requirements for other publications.
- D) Each Officer shall acquaint themselves with the Bylaws.
- E) Each Officer is responsible for reporting to the Curia and *The Song of the Tower* on a regular basis.
- F) All Greater Officers are expected to attend all Curia Meetings or, in the event of an unavoidable absence, send a representative in the officer's place, or attend via teleconference technology. Any member of the populace can serve as a representative.
- G) Each Officer is required to provide the Seneschal, Baron and/or Baroness with a copy of their quarterly Kingdom reports.
- H) The Knight's Marshal, Archery Captain, Rapier Marshal, Youth Combat Marshal, and Thrown Weapons Marshal shall be warranted marshals or marshals-in-training.
- I) The Quartermaster shall hold the keys to the Baronial storage unit and is responsible for the safekeeping of all property. The Quartermaster shall submit an annual report to the Chancellor of the Exchequer.
- J) All officers are encouraged to recruit the help of at least one Deputy. The Deputy's duties will be outlined by the Officer.
- K) The Curia may create temporary or permanent lesser officers as needed.
- L) Officers and event stewards shall provide the Webminister with information on upcoming practices, meetings and events for the Baronial website in a timely manner.
- M) An individual may hold no more than one Greater Office at a time.

VI. Applicants for Offices / Selection of Officers

- A) A warranted officer serves according to the will of the warranting authority, usually the Crown and a Kingdom superior. A local officer who serves as deputy to another local officer serves at the will of that local officer. Therefore, polls and votes of confidence are recommendations, expressing the preference of the people of the Barony.
- B) Officers are asked to announce their intention to resign at least six months in advance. Six months before a term of office is over or subsequent to the resignation of an officer, the Seneschal will coordinate with the Chronicler to ensure that a notice requesting Letters of Intent will be announced in all public Baronial venues and be published in the Baronial newsletter.
- C) Applicants for an office shall apply four months before the published term of office. Letters of Intent will be submitted to the Coronet, Seneschal, and the out-going officer one week before that month's scheduled curia meeting. The candidate(s) will be announced on various media prior to the meeting. If no applicants have been received, curia may vote to extend the deadline.
- D) If a majority of the Greater Officers have an objection to an applicant, that candidate will be privately advised by the Coronet and/or Seneschal that their application will not be presented to the Curia for consideration.
- E) At the baronial business meeting four months before the term of office ends, candidates will introduce themselves and briefly indicate their goals or ideas for the office. Attendees at the curia meeting may

ask applicable and appropriate questions of each candidate; each candidate shall have an equal opportunity to respond.

F) In the event that no qualified application(s) have been received by the published term of office, Curia may recommend a pro-tem officer for a period of not more than six months. The process outlined above will immediately begin again.

G) In the event that there is a single applicant for an office that Curia determines is qualified, Curia may elect to abbreviate this process.

H) In the case of an unexpected vacancy of a Greater Office, the Greater Officers may agree on a temporary emergency appointment, with the approval of the relevant Kingdom Officer.

VII. Tenure of Officers

- A) All officers, with the exception of the Coronet, will hold office for a term of two years.
- B) A one year extension may be requested, subject to approval by Curia.
- C) An officer will not hold office for more than three consecutive years without re-application and the approval of Curia.

VIII. General Voting

- A) General voting shall be held at regularly scheduled Baronial business meetings and other meetings as designated by Curia.
- B) The populace of the Barony in attendance may vote on matters at the monthly planned business meeting, regardless of SCA membership, unless Society or Kingdom requires membership on said matter.
- C) A voting quorum consists of:
The Coronet
Seneschal
A majority of the remaining Greater Officers or their representative(s)
- D) Officers, their representatives, and/or the general populace can attend in person, via telephone or other teleconferencing technology.

IX. Emergency Voting

Telephonic or electronic mail voting is to be used only in the event of emergency or extenuating circumstances (as determined by the Seneschal in consultation with the Coronet) and must be conducted by the Seneschal. If the Seneschal is not available, the Coronet will contact the Kingdom Seneschal for guidance. Only the Greater Officers will be polled. Each office shall have only one vote in these circumstances. If electronic mail is used, the conducting official must call all of the Greater Officers, notifying them that a polling message has been sent to them and that they must respond within 24-72 hours. The results of a telephonic or electronic mail vote must be presented at the next scheduled Curia meeting. It is advised that the result of the poll not be shared with the officers before all officers have had an opportunity to vote, to prevent biased voting.

X. Baronial Transition Process

- A) Baronial Transition
 - 1) The term of office for the Coronet shall be three years. At least six months prior to the end of the term, a request for Letters of Intent will be made by the Seneschal. If there are more than five candidates, a vote will be held at the Business Meeting to reduce the field to five candidates.
 - 2) A poll is to be conducted per Kingdom policy and results will be given to the Crown to help them make a final decision.
 - 3) An announcement of the transition timeframe will be made on all applicable forms of media.
- B) Eligibility for the Baronial Coronet
 - 1) Candidates may be either an individual or a couple. A person may only give one letter of intent, either an individual or as part of one couple.

- 2) Kingdom law defines a required level of activity for the Coronet. Individuals and couples petitioning for the position(s) must already fulfill the activity requirements.
- 3) Having served as Baron or Baroness is not a bar to serving again.
- 4) No more than 3 consecutive terms can be served.

XI. Financial Policies and Procedures

In the event of a conflict between these policies and any policies, regulations or laws of the Kingdom of Northshield, the Corporation, the State of Wisconsin or the United States, the policies, regulations and laws of the other entity take precedence. It is the responsibility of the Seneschal and the Chancellor of the Exchequer to be aware of all legal requirements. They retain the right to negate any decision made based on the legality of such decisions. The override of any single policy contained here will only negate that policy; all others remain in effect. This section of the Bylaws may be changed by the Financial Committee as needed, to comply with changes in regulations or laws of the Kingdom, the Corporation, the State, or the Country as needed.

A) Committee Scope and Purpose

- 1) The Baronial Financial Committee will be comprised of the Greater Officers.
- 2) The purpose of the Baronial Financial Committee is to draft financial policy for review/approval by the Curia and other duties as described below.
- 3) Decisions are made by a majority vote. Members of the Financial Committee may designate a representative to attend Financial Committee meetings, with the exception of the Chancellor of the Exchequer. The current Chancellor of the Exchequer must be in attendance and may not be represented by proxy.
- 4) Notes will be taken during Financial Committee meetings and a written record of decisions will be reported at the next Curia meeting and published in Baronial media.
- 5) Meetings of the Financial Committee may be held concurrently with a Curia business meeting.

B) General Policies

- 1) The signatories on the Baronial bank accounts are as defined by the Governing Documents of the SCA. Those signatories are currently the Baronial Seneschal, Baronial Chancellor of the Exchequer, Baronial Emergency Deputy Exchequer and Kingdom Chancellor of the Exchequer.
- 2) Each Office has an annual budget of \$50.00 to spend as necessary to complete the duties of the office. Any other financial expenditure may be incorporated into the monthly business meetings. Financial decisions on expenditures may be discussed at the business meeting with a vote taken at that time. Final decision remains with the Curia. Funds allocated for each Baronial Office not used within the fiscal year will revert to the Baronial General Fund unless specifically approved otherwise by the Curia.
- 3) Non-event related receipts are due to the Chancellor of the Exchequer no more than 30 days after the expenditure. Exceptions are at the discretion of the Chancellor of the Exchequer only.
- 4) There may be a damage deposit charged to individuals or outside groups for Baronial non-consumable equipment or regalia. The amount of the deposit is at the discretion of the Chancellor of the Exchequer and Quartermaster. However, it is recommended that any requested deposit be approximately equal to the replacement cost of the item(s). The total deposit is forfeit if the item is lost or destroyed. If the item can be repaired, only the cost of the repair will be taken out of the deposit.

C) Special Purpose Funding

- 1) Special purpose funding must be from specific fundraising effort/project, clearly stating the purpose.
- 2) These funds must have a defined primary purpose and a backup secondary purpose.
- 3) The default secondary purpose for any special purpose fundraising is the Baronial General Fund, unless specified otherwise.
- 4) Any overage of special purpose funding goes to the secondary purpose. Funds raised for special purposes cannot be reallocated to other general funding or purposes/projects without approval of the Curia.

D) Event Finances

- 1) Once an event proposal is approved by the Curia, an event budget must be submitted by the event steward within one month. The budget must be approved by the Financial Committee before any expenditure can be made for the event, with the possible exception of site reservation deposits.
- 2) Events should be budgeted to break even or make a profit. It is understood that circumstances may prevent an event from doing so, but the event should be initially planned with an eye toward fiscal responsibility. It is the Event Steward's and the Feast Steward's responsibility to submit budgets to the Financial Committee for approval. The budget does not need to be presented to the Curia for approval.
- 3) Once the budget is approved, the Event Steward and Feast Steward are responsible for maintaining same. It is their responsibility to oversee and approve all expenditures related to the event.
- 4) Changes to the approved budget which result in either a ten percent or more increase in spending, or a ten percent or more decrease in projected revenue, must be approved by the Financial Committee.
- 5) Pre-registration for each event will be handled by the designated pre-registration coordinator. Pre-registration for Merchants will be handled by the Merchant Steward. All monies must be submitted to the Chancellor of the Exchequer within two weeks of receipt of the monies. Pre-registration ends at least 10 days prior to the event. All monies must be submitted to the Chancellor of the Exchequer prior to the Event.
- 6) The Chancellor of the Exchequer is responsible for preparing all Gate items prior to the event.
- 7) The Gate Coordinator is responsible for all monies collected at the event. A tally of all funds must be made and correlated with all paperwork the day of the event. All funds must be countersigned by a second member of the Barony and given to the Chancellor the Exchequer, or a designated officer, the day of the event.
- 8) No entrance will be allowed to the event under the pretext of "The Check is in the Mail". In this case, the person(s) will be required to pay at the door with name and personal information taken down and given to the Chancellor of the Exchequer to avoid duplicate payment.
- 9) No refunds will be issued on the day of the event. Any exception is at the discretion of the Chancellor of the Exchequer only.
- 10) The information in paragraph D, sections 8 and 9 above must be posted on all event-related communications, including but not limited to websites, flyers and advertisements.
- 11) No cash disbursements shall be removed or disbursed out of Gate Monies for any reason.
- 12) Event staff handling monies for admission to the event are deputies of the Chancellor of the Exchequer and must be members in good standing of the Society over the age of 18. The Gate Coordinator must be approved by the Chancellor of the Exchequer and the Event Steward. It is the responsibility of the Event Steward to verify membership of individuals handling monies.
- 13) Event related receipts are due to the Chancellor of the Exchequer no more than 30 days after the event. Exceptions are at the discretion of the Chancellor of the Exchequer only.
- 14) The reigning Northshield Crown and Heirs will be granted admission to events and feasts held by the barony at no cost to Them. Visiting royals from other kingdoms and principalities may be granted the same privilege, subject to curia approval. Event stewards may elect to waive site fees for designated chamberlains, subject to curia approval. All other requirements for admission will be observed.
- 15) In recognition to Their past service to the barony, previous bearers of the baronial coronet will be granted admission to the baronial Boar's Head event, at no cost to Them. All other requirements for admission will be observed.
- 16) Members of the non-SCA media attending events held by barony, for the purpose of reporting on the Society, will be granted admission at no cost to them. All other requirements for admission will be observed.

E) Procedures for Uncashed Checks

- 1) This policy covers any check that is left outstanding for more than 180 days unless otherwise specified. Special circumstances would include such items as site deposits.
- 2) When a check becomes outstanding for 5 months, the Chancellor of the Exchequer's office will send a letter to the person to whom the check was issued if possible. This letter will include the information

that our records indicated that a check is still outstanding on our books, giving check number, amount, date issued and reason. This letter will also give a specific amount of time for the payee to respond either by letter or by cashing the check. This time frame is to correspond with the check's six-month anniversary of issuance.

3) If after the specified time has elapsed and the check remains uncashed, the check will be voided and funds returned to the checking account.

4) A "Thank you for your donation to our Barony" card will be sent to the payee if possible.

F) Procedures for Advance of Funds

1) Fund Advances must first be approved by the financial committee and then voted on by the Curia for both the item and the amount allowed to be spent.

2) Funds will be issued by check with the appropriate form completed and signed by the Seneschal at that time.

3) Items are to be purchased within 14 days of the receipt of funds.

4) A receipt plus any remaining funds are to be returned to the Chancellor of the Exchequer in person and reconciled with 30 days of issuance of funds. No reconciliation will be done by mail.

5) Lost checks, failure to provide receipts, failure to provide balance of funds due or other non-compliance may result in individual no longer being able to obtain advances for purchases.

XII. Event Guidelines

A) Definitions

1) Moots: Local events that are not typically published on the Kingdom calendar.

2) Events: Local events that are published on the Kingdom calendar.

3) Kingdom-sponsored events: Events under the purview of the Crown and/or Stallari Council. These include Coronation, Crown Tournament, and other events the Stallari Council may designate. These are published on the Kingdom calendar.

4) Known World and/or Society events: Inter-Kingdom events that are under the purview of the Society officers or other Inter-Kingdom bodies. These are published on the Kingdom calendar.

5) Event Stewards: *ad hoc* deputies of the Seneschal and must be paid members of the Society, over the age of 18.

6) Moot Stewards: *ad hoc* deputies of the Seneschal. Requirement of paid membership in the Society and/or age restrictions are at the discretion of the Seneschal.

B) Bids and proposals for event steward

1) Persons interested in serving as Event Steward should read the Baronial Event Steward Handbook. Event Stewards shall report regularly to the Curia. Whenever possible, Event Stewards should attend Curia meetings, either in person or via electronic means. If a prospective Event Steward has not been an Event Steward before, then the prospective Event Steward should have an experienced Event Steward as a Deputy or Co-Steward.

2) Neither the Seneschal nor the Chancellor of the Exchequer may be an Event Steward for an event during their tenure. This policy does not restrict these officers from serving as Moot Stewards. This policy also does not affect other local Officers or anyone holding a Regional, Kingdom, or Society office.

3) All event proposals and bids shall be submitted to the Curia by the announced deadline. The Curia will determine which bid or proposal it will accept. Except in the case of extenuating circumstances, a vote will not be held on an event proposal in the same Curia meeting in which it is proposed.

4) Proposals to Steward Moots may be made by simply volunteering, unless otherwise stated by the Curia.

5) Kingdom-sponsored event bids must include the required information as specified by Kingdom policy.

6) Known World and/or Society event bids must include the required information as specified by the Society officers or other Inter-Kingdom bodies.

7) Initial event proposals should include the event date, featured activities, themes, event sites under consideration and, if possible, a rough estimate of the cost and/or break-even numbers. This proposal should also note any other Kingdom events currently listed on the Kingdom Calendar for the proposed date, including, when appropriate, Middle Kingdom events within 150 miles.

XIII. Guilds and Groups

A) The Barony welcomes the creation of guilds and groups to facilitate individuals' exploration of the medieval world.

B) Guilds and groups are voluntary associations that are not regulated by the Barony.

C) Guilds and groups are encouraged to publicize their activities in the Baronial newsletter, Baronial website and other media.

XIV. Baronial Awards and Orders

A) The Granting and Recommending of Honors and Precedence

1) The creation, closing, and granting of Baronial Awards and Orders is the purview of the Coronet.

2) Any changes to the Baronial Awards and Orders by the Coronet will be automatically updated in the bylaws annually.

3) Anyone may recommend to the Coronet anyone who is, in his or her estimation, deserving of an Order or Award.

4) The Baronial Awards and Orders are non-armigerous and do not convey standing in the Kingdom Order of Precedence. Recipients of each Award or Order may wear any token given with the honor.

5) Awards may be given to an individual more than once, for different activities covered by that award. An individual may be made a Companion of an Order once.

B) Awards of the Barony of Caer Anterth Mawr

1) Baronial Brassard: This Award recognizes service to the Barony. This award is not limited to the populace of Caer Anterth Mawr. The token of the award is a cord braided of green, blue, and white cords.

2) Awards of the Baron's Cipher and/or the Baroness' Cipher: This Award is given to recognize personal service to the Baron(s) and/or the Baroness(es).

3) Award of the Flame and Swan: This Award recognizes promising skills in the Arts and Sciences.

4) Un-named Group Service Award: This Award is given to groups in recognition of service to the Barony. The token of the Award is a large silver star of any media to be hung from the group's banner. Though formerly known as the Order of the Mullet, this honor is an Award.

5) Award of Tower Rising: This award recognizes children of exceptional manners and medieval presence. The token of the award is a silver-painted wooden star suspended from the neck on a blue ribbon.

6) Award of the Millstone of Caer Anterth Mawr: This award recognizes excellence in service to the Barony.

7) Award of the Zenith's Guardian: This award recognizes excellence in the arts martial.

C) Orders of the Barony of Caer Anterth Mawr

1) Order of the Twr Mawr: The Order recognizes long and distinguished service to the Barony. The Coronet may consult with the membership of the order on prospective new members.

2) Order of Commanders Castle: The Order recognizes superior skill and teaching of the arts martial, with emphasis within the Barony. The Coronet may consult with the membership of the order on prospective new members.

3) Order of the Mullet of Caer Anterth Mawr: The Order recognizes superior skill and teaching of the arts and sciences, with emphasis within the Barony. The Coronet may consult with the membership of the order on prospective new members.

4) Council of the Ancestors: This council includes previous landed Barons and Baronesses of Caer Anterth Mawr, and any other long serving members of the Barony deemed appropriate by the current Coronet to be a permanent councilor to the current and future landed Barons and Baronesses of Caer Anterth Mawr.

5) Honour of the Domestic Goddess: This honor acknowledges those members of the Barony who have shown excellent service in the kitchen during an event. The token of this honor is a copper pan

Topics of Interest to One and All

Subscribe to the Caer Anterth Mawr email list!

Sign up for the CAM email list and get information delivered to your inbox daily or as a digest. It's not a terribly busy list, so don't worry about getting bombed. We just want you to know what's going on!

The CAM List is on Google Groups. Anyone may subscribe with any e-mail address.

To subscribe to the CAM List with *or without* a Google account, OR to sign in with a Google account, for viewing the archives or managing subscription settings, visit <https://groups.google.com/d/forum/camlist>.

To post to the CAM List, send letters (from a subscribed e-mail address) to camlist@googlegroups.com

Contacts for Guilds and Groups

Brewers & Vintners Guild

Sir Jean du MalChance

John Kieffer

JonRugby at hotmail.com

Woodworking Group

Baron Armond le Charpentier, KSCA

George Gundlach

Geogund at gmail.com

A&S West

Baroness Sofonisba Vespasiana Gabrielli, OL

Dawn Gundlach

Dawn.gundlach at gmail.com

Calligraphy & Illumination Guild

Clothier Guild

Dance Group

Signora Beatrice Domenici della Campana

Katherine Finegan

Kfinegan at gmail.com

Students for Creative Anachronism

at the University of Wisconsin-Milwaukee

Lady Winifride Barnes

Alexis Moore

Webminister at caeranterth.org

Traditional Calendar of events for Caer Anterth Mawr

Dates are TBD in most cases and subject to change, so check the website, email lists, Facebook, or newsletter for more information. This schedule will stay in the newsletter for your quick reference.

January: Yule Moot

February: Movie Night/get together/pot luck

March: Geek Week Demo at UWM

April: Coronation/Chili Night/get together

May: Crown/May Moot

June: Border Skirmish

July: Warriors and Warlords/start of Pennsic

August: Pennsic

September: Coronation/Baronial Championships

October: Crown/Viking Hiking

November: Pre-cook for Boars Head/movie night

December: Boar's Head

Topics of Interest to One and All

Facebook Pages associated with the Barony

Barony of Caer Antherth Mawr
South Eastern Wisconsin Armored Combatants
Students for Creative Anachronism at University of Wisconsin – Milwaukee

Also of interest –
SCA Kingdom of Northshield
Kingdom of Northshield Discussion Group

There are MANY MANY Facebook groups dedicated to the SCA. You can find a Facebook group on just about any topic you are interested in.

Where we meet

Public locations

Brookfield Public Library—1900 N Calhoun Rd, Brookfield 53005
Kinnikinic River Parkway—north of 20th & Oklahoma Ave, on KK River Pky
Marquette University—William Wehr Physics Building—1420 W Clybourn St, Milwaukee 53233
Menomonee Park—W220 N7884 Town Line Rd, Menomonee Falls. Entrance fee \$5/car. \$32 annual sticker.
Redeemer Lutheran Church—631 N 19th St, Milwaukee
St Matthew's Episcopal Church Guild Hall, 2nd floor, 5900 7th Ave, Kenosha (NE door of the hall, across the street from the church)
University of Wisconsin-Milwaukee—Student Union—2200 E Kenwood Blvd, Milwaukee 53211
West Town Archery—4135 N 126th St, Brookfield 53005
Whitnall Park—Root River Parkway, 6700 block of South 92nd St, north of Rawson, across from the golf course

Private homes

Brandybrook Manor—W299S1208 Brandybrook Rd, Waukesha 53188
Longstride Manor—1024 Motor Ave, Waukesha 53188
Randall's Manor—1150 S Elm Grove Rd, Brookfield 53005
Rathbone Manor, 3161 N 41st St, Milwaukee 53216

Regular Activities on the Calendar

*Activities are ALWAYS weather-permitting. DO NOT go to an activity if you think it may be cancelled.
Try contacting the officer or host of the activity first.*

Arts Martial Activities

Archery practice: Monday nights at 7 p.m., West Town Archery. Loaner gear available.

Armored combat, rapier, and youth combat practice:
Wednesdays—6:30 p.m.—St. Matthews Episcopal Church Guild Hall (Kenosha)

Thursdays—7 to 10 p.m.—Redeemer Lutheran Church
\$5 fee.

Arts & Sciences activities

Open shop night, Tuesdays 6 p.m., Lord Randall's manor

A&S West: 4th Wed., 7 p.m., Brandybrook Manor
Woodworking Guild: 4th Wed., 7 p.m., Brandybrook Manor

Business meetings

Caer Antherth Curia Meetings—Third Tues. of the month (some exceptions), alternating locations. See www.caeranterth.org
UWM Student Group—First and Third Wed. of the month—UWM Student Union.

Officer Regnum

Baron & Baroness

Baroness Ysolt Pais de cuer (Laura Knappenberger) baroness at caerantherth.org

Baron Abelard die Elster, OP (Paul Knappenberger)

Baron at caerantherth.org

Term of Office: December 2019-December 2022

Seneschal

Baroness Tatiana Marana Melville, OP (Tonia Heng)

Seneschal at caerantherth.org

Term Office: June 2018-2020

Chancellor of the Exchequer

Lord Arthur Angus (Chris Witry)

Exchequer at caerantherth.org

Term of Office: April 2018-2020

Chatelaine

Lady Belle de la Tour (Belle Otte)

Chatelaine at caerantherth.org

Term of Office: January 2019-2021

Chronicler

Dame Idonia Tait, OP (Susan Tatreux)

Chronicler at caerantherth.org

Term of Office: December 2018-2020

Herald

The Hon. Lord Arnbjörn Karlsson (Wesley Adams)

Herald at caerantherth.org

Term of Office: December 2018-2020

Knight's Marshal

Sir Geoffrey de la Brugge (Mike Heng)

Marshal at caerantherth.org

Term of Office: January 2018-2020

Minister of Arts & Sciences

The Hon. Lord Rhys ap Ishmeal Llygad Odd (Andy Kailhofer)

Moas at caerantherth.org

Term of

Webminister

Lady Rachel Kilbourne

Webminister at caerantherth.org

Term of Office: October 2019-2021

Archery Captain & Thrown Weapons Marshal

The Hon. Lord Arnbjörn Karlsson (Wesley Adams)

Archery at caerantherth.org

Term of Office: AC: November 2018-2020

Term of Office: May 2017-2020

Emergency Deputy Exchequer

The Hon. Lady Asabella of Caer Anterth Mawr (Elizabeth Johnson)

Exchequer at caerantherth.org

Term of Office: April 2018-2020

Minster of Youth

Vacant-Office Open

Ministerofyouth at caerantherth.org

Quartermaster

Baron Armond le Charpentier, KSCA (George Gundlach)

Quartermaster at caerantherth.org

Term of Office: May 2016-2019

Rapier Captain

Lord Arthur Angus (Chris Witry)

Rapier at caerantherth.org

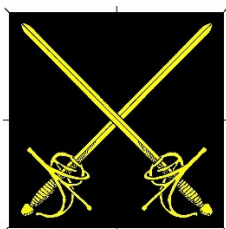
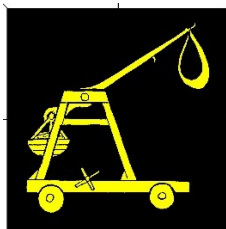
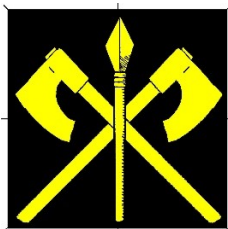
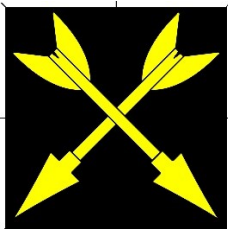
Term of Office: December 2016- 2019

Youth Combat Marshal

Master Abelard die Elster, OP (Paul Knappenberger)

Youthmarshal at caerantherth.org

Term of Office: April 2017-2019



Open Offices

- ◇ Quartermaster (Baronial Storage Locker Manager)—Letters of Intent due by March Curia
- ◇ Minister of Youth—Vacant—Open until filled

Submit letters of intent to the Their Excellencies, the Seneschal, and the incumbent officer.

- ◇ Boar's Head 2020 Event Steward and Feast Steward bids—open until filled. Submit your letter of intent to Their Excellencies and the Seneschal.

Song of the Tower

c/o 399 N. Main St. G
Thiensville WI 53092-1292

The Champions of Caer Anterth Mawr

Armored Combat & Thrown Weapons: The Hon. Lord Lothar Von Wyrmhoudt

Archery: The Hon. Lord William of Mann

Rapier: Duke Corin du Soleil

Bardic: Mistress Prisilka the Sensible